

DIOCESE OF LAKE CHARLES CATHOLIC SCHOOLS
PARAPROFESSIONAL

APPLICATION FOR EMPLOYMENT

In compliance with federal and state equal employment opportunity laws, qualified applicants are considered for all positions without regard to race, color, sex, national origin, age, marital status or the presence of a non job-related medical condition or handicap. There may occasionally be positions vacant, which require knowledge of the Catholic faith. In those circumstances, knowledge of the faith becomes a qualification, but it is not always necessary that the applicant be Catholic.

PERSONAL INFORMATION

Name: _____ Date: _____

Address: _____
street city state zip how long?

Telephone: (Home) _____ (Other) _____

D.O.B. _____ Place _____ S.S.# _____

U.S. Citizen? YES NO

Emergency Contact (Name & Phone): _____

List any relatives or friends working for us: _____

Position Desired: Secretary Financial Secretary Aide Other _____

Full-Time Part-Time Date available to start work: _____

Days & Hours available for part-time work: _____

OPTIONAL INFORMATION

Status: Single Married Separated Divorced Widowed

Spouse's Name: _____ Place of Employment _____

Occupation _____

Any Children: YES NO If yes, how many? _____

REQUIRED INFORMATION

Do you have a valid driver's license?: YES NO Driver's License #: _____

Has your driver's license ever been suspended or revoked?: YES NO

Do you use illegal drugs?: YES NO

Have you ever been accused of, or has a civil or criminal complaint
ever been filed against you, alleging sexual abuse, or neglect of a minor?: YES NO

Have you ever been convicted of a felony?: YES NO

If yes, please give details:
